



## Belfast City Council

<b>Report to:</b>	Parks and Leisure Committee
<b>Subject:</b>	Availability and usage of containers and multi-sectional facilities on Parks and Leisure land
<b>Date:</b>	14 October 2010
<b>Reporting Officer:</b>	Andrew Hassard, Director of Parks and Leisure
<b>Contact Officers:</b>	Fiona Holdsworth, Principal Parks and Cemeteries Services Manager

### Purpose

To regularise the availability and use of containers and multi-sectional facilities on Parks and Leisure land.

### Relevant Background Information

There is lack of internal space for storage of equipment and materials in yards, pavilions and bothies. Containers and multi-sectional facilities [the Containers] have been made available to resolve this issue.

The Containers can be classified into groups reflecting their ownership and use as follows:

1. containers owned by the council and provided for the exclusive use of sporting or other user groups, this group may be sub-divided into:
  - (a) Containers for clubs that have entered into a facility management agreement with the council (See Appendix 1a).
  - (b) Containers for clubs or groups that use a site regularly (See Appendix 1b).
2. Containers owned by clubs and organisations, this group may be sub-divided into:
  - (b) Containers for clubs or groups which have entered into a facility management agreement with the council (See Appendix 1c).
  - (c) Containers for clubs or groups which use a site regularly (See Appendix 1d).

The council is proposing to install or provide several further containers (See Appendix 1e) following requests from sporting and other organisations.

## **Key Issues**

The council requires a consistent approach to be applied in the regulation, provision and usage of Containers.

Where the council holds a facility management agreement with a group then usage of such Container will be incorporated into the facility management agreement, alternatively, the terms and conditions can be covered by a form of licence agreement. Such agreements shall cover the following issues:

- appearance;
- maintenance;
- access;
- liability/insurance;
- installation and removal;
- planning;
- use; and
- time frames.

## **Resource Implications**

### Financial

The Containers owned or occupied by other organisations will have to be maintained at the relevant organisation's own expense.

There is a capital cost for the council where it acquires or hires a Container.

### Human Resources

None.

### Asset and Other Implications

To be determined as part of the review referred to below.

## **Recommendations**

It is recommended that:

1. A policy is developed regarding the regulation, provision and usage of Containers to include:
  - (i) delegated authority for the Director of Parks and Leisure to permit installation, purchase and usage of containers on Parks and Leisure lands.
  - (ii) Consideration of cost recovery/funding regarding Containers where appropriate.
  - (iii) Supply of Containers.
2. A review and report on the lack of storage space at pavilions, yards, offices and bothies is undertaken.
3. Approval for the Town Solicitor and Assistant Chief Executive to draw up the appropriate agreement for users detailed at Appendix 1a, 1 b, 1c, 1d and 1e as required.

4. In the event that groups do not agree to enter into an agreement authority to have the Containers removed.
5. All recent requests for Containers be approved, that is:
  - (i) installation of two containers at Alderman Tommy Patton Memorial Park by East Belfast Junior Football Club for storage purposes;
  - (ii) provision of one container by the council to Northern Ireland Aero-modelling Club at Alderman Tommy Patton Memorial Park for storage purposes;
  - (iii) provision of a second Container by the Council for Bredagh GAC at Cherryvale for storage purposes.

### **Decision Tracking**

Officer responsible: Principal Parks and Cemeteries Services Manager.  
Access to new containers to be arranged by the end of November. Legal Agreements to be put in place by January 2011. Policy and facility reviews to be undertaken by April 2011.

### **Key to Abbreviations**

None.

### **Documents Attached**

Appendix 1a: containers for clubs in facility management agreements  
Appendix 1b: containers for clubs or groups that use a site regularly  
Appendix 1c: containers owned by clubs or groups that are in facility management agreements  
Appendix 1d: containers owned by clubs or organisations that use a site regularly  
Appendix 1e: containers requested by sporting and other organisations not yet installed